



Calvary Chapel Bible College Semester Packet Checklist

Please ensure that all items listed below are included and complete **before** sending to the Main Campus.

Items should be included in the following order:

- 1. Completed Semester Checklist (this document).
- 2. Student Body List – Must include ALL students taking class for credit. Audit students may be excluded from the list.
- 3. Graduate List – Please list all graduates along with their emails and indicate those who will be walking in the Main Campus Ceremony.
- 4. Syllabi – Any ***not yet*** submitted for this semester. Note: Please submit a syllabus for EACH class being taught this semester even if the course has been previously approved.
- 5. Instructor Resumes – Any ***not yet*** submitted for NEW instructors. Note: It IS NOT necessary to submit resumes for instructors who have previously submitted.
- 6. Faculty Statement of Faith – Any ***not yet*** submitted for NEW instructors. Note: It IS NOT required for instructors who have previously submitted.
- 7. \$100 Annual Affiliation Fee – Due January 31 of every year. Please refer to affiliate portal for payment page.

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